



CITY OF AUBURN CALIFORNIA



IS SEEKING A TALENTED POLICE PROFESSIONAL FOR THE POSITION OF
POLICE SERGEANT

First Review
October 3rd, 2008

CITY OF AUBURN ♦ CALIFORNIA ♦ POLICE SERGEANT

THE COMMUNITY

THE CITY OF AUBURN IS CONSIDERED ONE OF THE BEST PLACES TO LIVE IN NORTHERN CALIFORNIA. IT'S BORDERED BY THE BEAUTIFUL AMERICAN RIVER CANYON AND NESTLED IN THE WESTERN FOOTHILLS OF THE SIERRA NEVADA MOUNTAINS. LOCATED AT THE CROSSROADS OF I-80 AND HISTORIC HIGHWAY 49, AUBURN IS THE COUNTY SEAT OF PLACER COUNTY. THE CITY ENCOMPASSES APPROXIMATELY 7.5 SQUARE MILES AND HAS A POPULATION OF 12,800. SITUATED AT ELEVATIONS BETWEEN 1,000 AND 1,400 FEET, THE SURROUNDINGS OFFER AN AWESOME SEASONAL CHANGE.

FROM AUBURN'S ORIGINS AS A MINING CAMP IN THE 1850S, THE CITY HAS EMERGED AS A COMMUNITY OF STRONG HISTORIC CHARACTER, CULTURAL ENRICHMENT, ECONOMIC DIVERSITY AND A DESTINATION POINT FOR OUTSTANDING OUTDOOR RECREATION. MEMORIES OF EARLY HISTORY ARE BEING SUSTAINED BY WAY OF ITS MUSEUMS AND ANTIQUE STORES AND THE PRESERVATION AND RENOVATION OF ITS RESIDENCES AND COMMERCIAL BUILDINGS.

AUBURN IS COMMITTED TO SUPPORTING THE ARTS IN THE COMMUNITY, INCLUDING PUBLIC ART, THEATRE, MUSIC, DANCE AND THE MANY LOCAL ARTISTS THAT EXHIBIT THEIR WORKS IN THE ART GALLERIES AND BUSINESSES. ONE-OF-A-KIND SHOPPING AND DINING EXPERIENCES ARE OFFERED IN THE FOUR COMMERCIAL BUSINESS DISTRICTS. LIGHT INDUSTRY IS SUPPORTED BY THE CITY'S AIRPORT INDUSTRIAL PARK AND THE AUBURN MUNICIPAL AIRPORT. THE AUBURN STATE RECREATION AREA IS ADJACENT TO THE CITY AND OFFERS NUMEROUS RIVERS AND LAKES FOR WHITEWATER RAFTING AND KAYAKING, BOATING AND RECREATIONAL FISHING. THE AMERICAN RIVER CANYON AND BEYOND HAS MILES OF SCENIC TRAILS, INCLUDING EQUESTRIAN AND MOUNTAIN BIKE TRAILS, RUNNING AND HIKING TRAILS AND AREAS TO SIMPLY ENJOY THE BEAUTY AND SERENITY OF THE GREAT OUTDOORS. AUBURN IS HOME TO THE CHALLENGING WESTERN STATES ENDURANCE RUN/ULTRAMARATHON AND THE GRUELING WESTERN STATES ENDURANCE RIDE/TEVIS CUP HELD EACH YEAR.



THE CITY

THE CITY OF AUBURN WAS FIRST INCORPORATED IN 1860 AND AGAIN IN 1888 AND OPERATES UNDER THE COUNCIL/MANAGER FORM OF MUNICIPAL GOVERNMENT. CITY COUNCIL MEMBERS ARE ELECTED AT LARGE TO STAGGERED, FOUR-YEAR TERMS OF OFFICE. THE MAYOR IS ELECTED BY THE CITY COUNCIL. THE COUNCIL

APPOINTS CITIZENS TO FIVE STANDING COMMISSIONS CHARGED WITH PRESIDING OVER AREAS OF SPECIAL CONCERN TO THE CITY: THE PLANNING COMMISSION, THE ECONOMIC DEVELOPMENT COMMISSION, THE HISTORIC DESIGN REVIEW COMMITTEE, THE ARTS COMMISSION AND THE TELECOMMUNICATIONS COMMISSION. THE CITY MANAGER OVERSEES THE CITY STAFF OF 100 IN THE ADMINISTRATION OF THE DAY-TO-DAY OPERATIONS.

THE PRIMARY SERVICE DELIVERY OPERATIONS OF THE CITY ARE POLICE, FIRE PROTECTION, COMMUNITY DEVELOPMENT AND BUILDING, PUBLIC WORKS, MUNICIPAL AIRPORT, BUS TRANSIT AND WASTE WATER TREATMENT. WATER, ELECTRIC, SOLID WASTE DISPOSAL, PARKS AND RECREATION AND HOSPITAL SERVICES ARE

PROVIDED BY OTHER AGENCIES.

THE DEPARTMENT

THE POLICE DEPARTMENT IS A MODERN, INNOVATIVE LAW ENFORCEMENT AGENCY WITH 26 SWORN OFFICERS AND 10 NON-SWORN PERSONNEL. POLICE OFFICERS ARE ASSIGNED TO SPECIAL ASSIGNMENTS SUCH AS DETECTIVE, TRAFFIC OFFICER, SCHOOL RESOURCE OFFICER, FIELD TRAINING OFFICER, GANG TASK FORCE OFFICER, SWAT, RANGE MASTER, BICYCLE UNIT, EVOC, WEAPONS DEFENSE INSTRUCTOR, ETC.



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UNDER DIRECTION, SUPERVISES, ASSIGNS, REVIEWS, AND PARTICIPATES IN THE WORK OF LAW ENFORCEMENT STAFF INVOLVED IN TRAFFIC AND FIELD PATROL, INVESTIGATIONS, CRIME PREVENTION, COMMUNITY RELATIONS, AND RELATED SERVICES AND ACTIVITIES; SERVES AS WATCH COMMANDER ON AN ASSIGNED SHIFT; OVERSEES AND PARTICIPATES IN ALL WORK ACTIVITIES; ASSUMES RESPONSIBILITY FOR ASSIGNED SPECIAL PROGRAMS, PROJECTS, OR DEPARTMENT-WIDE FUNCTIONS OR ACTIVITIES; COORDINATES ACTIVITIES WITH OTHER AGENCIES; AND PERFORMS A VARIETY OF ADMINISTRATIVE AND TECHNICAL TASKS RELATIVE TO ASSIGNED AREA OF RESPONSIBILITY.



KNOWLEDGE & ABILITIES

KNOWLEDGE OF OPERATIONS, SERVICES & ACTIVITIES OF A COMPREHENSIVE MUNICIPAL LAW ENFORCEMENT PROGRAM. PRINCIPLES OF SUPERVISION, TRAINING, PERFORMANCE EVALUATIONS, LAW ENFORCEMENT THEORY, PRINCIPLES AND PRACTICES AND THEIR APPLICATION TO A WIDE VARIETY OF SERVICES AND PROGRAMS. METHODS AND TECHNIQUES USED IN PROVIDING THE FULL RANGE OF LAW ENFORCEMENT OPERATIONS, CRIME PREVENTION SERVICES AND ACTIVITIES INCLUDING INVESTIGATION, PATROL, TRAFFIC CONTROL, ANIMAL CONTROL, RECORDS MANAGEMENT, CARE & CUSTODY OF PERSONS & PROPERTY, & CRIME PREVENTION. PERTINENT FEDERAL, STATE & LOCAL LAWS, CODES, AND REGULATIONS INCLUDING LAWS GOVERNING THE APPREHENSION, ARREST & CUSTODY OF PERSONS ACCUSED OF FELONIES, MISDEANORS & PETTY OFFENSES.

EXPERIENCE & EDUCATION

ANY COMBINATION OF EDUCATION AND EXPERIENCE THAT WOULD LIKELY PROVIDE THE REQUIRED KNOWLEDGE AND ABILITIES IS QUALIFYING. A TYPICAL WAY TO OBTAIN THE KNOWLEDGE AND ABILITIES IS :

EQUIVALENT TO AN ASSOCIATE'S DEGREE FROM AN ACCREDITED COLLEGE OR UNIVERSITY WITH MAJOR COURSE WORK IN CRIMINAL JUSTICE, POLICE SCIENCE, BUSINESS OR PUBLIC ADMINISTRATION, OR RELATED FIELD.

FOUR YEARS OF FULL-TIME LAW ENFORCEMENT EXPERIENCE IN A LOCAL GOVERNMENT IN THE STATE OF CALIFORNIA WITH TWO YEARS OF EMPLOYMENT AS A POLICE OFFICER IN AN AGENCY SIMILAR TO THE AUBURN POLICE DEPARTMENT.

POSSESSION OF A POST BASIC & INTERMEDIATE CERTIFICATES. POSSESSION OF, OR ABILITY TO OBTAIN WITHIN TWO YEARS OF APPOINTMENT, A POST SUPERVISORY CERTIFICATE.

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COMPENSATION

- MONTHLY SALARY \$4,787—\$5,819
- SPECIAL ASSIGNMENT PAY, FIELD TRAINING, DETECTIVE, OR OFFICER IN CHARGE OF 5%
- SERGEANTS PAY - \$100 PER MONTH
- SERVICE RETENTION CREDIT - 1% - 4%
- BACHELORS DEGREE INCENTIVE OF 5%
- SHIFT DIFFERENTIAL PAY—2.5%
- LONGEVITY STEPS OF 5% AT 7, 11 & 20 YEARS OF EMPLOYMENT
- 3% @ 50 CALPERS RETIREMENT: CITY PAYS ALL CONTRIBUTIONS
- CALPERS HEALTH INSURANCE PLANS—UP TO \$1,083 PAID BY THE CITY FOR EMPLOYEE & DEPENDENTS
- FULLY PAID DENTAL PROGRAM
- CITY PAID RETIREMENT MEDICAL SAVINGS PROGRAM
- SELF FUNDED VISION PROGRAM
- 12 - 21 DAYS VACATION
- 12 DAYS SICK LEAVE
- 40 HOURS FAMILY ILLNESS LEAVE AFTER 5 YEARS OF SERVICE
- 13.5 ANNUAL PAID HOLIDAYS
- \$800 PER YEAR UNIFORM ALLOWANCE
- LIFE INSURANCE OF \$50,000
- 2.5 - 5.0 % POST INCENTIVE PAY

APPLICATION AND SELECTION PROCEDURE

ONLY THE MOST QUALIFIED CANDIDATES IN RELATION TO THE NEEDS OF THE CITY OF AUBURN POLICE DEPARTMENT WILL BE INVITED TO PARTICIPATE IN AN EVALUATION PROCESS. OFFERS OF EMPLOYMENT ARE CONTINGENT UPON SUCCESSFUL COMPLETION OF A COMPREHENSIVE, JOB-RELATED BACKGROUND INVESTIGATION, POLYGRAPH TEST, REFERENCE CHECKS, PRE-PLACEMENT MEDICAL EXAMINATION AND OTHER APPROPRIATE REQUIREMENTS OF THE POSITION. POSSESSION OF, OR ABILITY TO OBTAIN, A CLASS C CALIFORNIA DRIVER'S LICENSE IS REQUIRED.

TO BE CONSIDERED FOR THIS EXCELLENT CAREER OPPORTUNITY AS POLICE SERGEANT PLEASE SUBMIT A CITY OF AUBURN APPLICATION FOR EMPLOYMENT AND A CURRENT RESUME TO:

DEPARTMENT OF ADMINISTRATIVE SERVICES
CITY OF AUBURN
1225 LINCOLN WAY
AUBURN, CA 95603

VISIT THE CITY OF AUBURN WEB SITE AT
www.auburn.ca.gov

FOR FURTHER INFORMATION PLEASE CONTACT HUMAN RESOURCES AT: 530-823-4211, EXT. 191

FOR PHYSICAL DEMANDS AND WORKING ENVIRONMENT, PLEASE REQUEST A COPY OF THE JOB SPECIFICATIONS FOR DETAILS.

PROVISIONS OF THIS BULLETIN DO NOT CONSTITUTE NOR GUARANTEE AN EXPRESS OR IMPLIED CONTRACT FOR EMPLOYMENT AND MAY BE REVOKED OR MODIFIED WITHOUT NOTICE. THE CITY OF AUBURN IS AN EQUAL OPPORTUNITY EMPLOYER.